



SAC BUDGET SPECIAL MEETING
MINUTES – APRIL 29, 2008
SAC FOUNDATION BOARD ROOM
1:30P.M. – 3:00P.M.

Approved 5/6/08

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators	Academic Senate	CSEA	Guests	Student Representation
Norm Fujimoto	Dan Goldmann(a)	Renee Miller	Tom Andrews(a)	Joseph Marquez
John Grindel, Co chair	Andy Gonis	Al Siddons(a)	Judy Arroyo	Elliott Roca
Sara Lundquist	Ray Hicks	Sergio Sotelo		
	Jeff McMillan	George Troxcil, co chair		

1. WELCOME		Meeting called to order–1:36 p.m.
2. BUDGET UPDATES	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
John Grindel	<p>Members reviewed the 2008/09 Tentative Budget Augmentations/Reductions document. Mr. Grindel explained the specific categories that were outlined.</p> <ul style="list-style-type: none"> Decrease in Income – (1,140,000) Increase in Expenses <ul style="list-style-type: none"> ✓ P/T Faculty Accounts are being fully funded There was discussion regarding the cost of funding P/T Faculty accounts being reflected as an additional expense. It was clarified that in the past the P/T Faculty accounts had been previously paid out of the ending balance and are now being shown as a budget line item. ✓ Cost of 1300's for both colleges is 4.3 million ✓ FT Faculty are "replacements" netting 1 new FTE Benefits have increased <p>Projected budget shortfall of 9,922,002</p> <p>The Ending Balance Projection 07/08 document was also review.</p> <ul style="list-style-type: none"> The tentative budget for 08/09 was based on the revised budget as of March 31, 2008. Two scenarios outlined for review in projecting the ending balance deficit. The district is required by law to maintain a minimum 3% reserve; with the expectation that districts maintain a 5% reserve. RSSCD has averaged a 12.5% reserve for the past 5 years. Monies saved in the reserve (12.5%) are helping the district weather the shortfall. <p>Discretionary monies will be reduced by 20%.</p> <ul style="list-style-type: none"> The 1300 accounts as well as instructional agreement accounts will not be affected. <p>Reduction in the hourly accounts allowed at the discretion of managers for the 1400's, and 2300 - 2400's.</p>	

2. BUDGET UPDATES (cont.)	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
<p>John Grindel</p>	<p>A tentative draft of the department budgets was distributed.</p> <ul style="list-style-type: none"> • District base reflects monies in the 4000-6000 • 20% reduction number identified. • Reduction amount identified for hourly (discretionary salary accounts). <p>Members were asked to return the tentative draft copies provided as the document is still in development and was provided for general review purposes only.</p> <ul style="list-style-type: none"> • Academic deans have requested the opportunity to specify the reductions within their division. The Cabinet is supporting the deans in this request. <p>A sample worksheet listing the Datatel strings was provided for format review.</p> <ul style="list-style-type: none"> • Each manager will be provided with a worksheet reflecting the Datatel strings for their department. <ul style="list-style-type: none"> ✓ The worksheets along with a memo will be sent electronically this afternoon. ✓ Managers are requested to make budget adjustments on the worksheet. ✓ Only electronic returns will be accepted. ✓ Due to Administrative Services, May 7th. ✓ Lottery funds are not being counted and the projection is that they will be the same as last year. • Categorical fund reduction unknown <ul style="list-style-type: none"> ✓ Proceeding with great caution ✓ Reduction will be known toward the end of the budget planning process. ✓ Student services team working on strategy • Concern that the budget forecast is much worse than what is being published. • Projection that this situation could extend into 09/10 • Priority of district to preserve jobs of all full-time and on-going employees and keeping cuts away from instruction. <p>Dr. Martinez has requested from Cabinet projections of the real stresses and strains this budget shortfall will have.</p> <p>Fixed costs will incur a shortfall of 3 million.</p> <ul style="list-style-type: none"> • Saving areas are in the hiring freeze and in utilities. 	<p>ACTION – Budget worksheets will be sent out to the departments the afternoon of 4/29/08.</p>
	<p>Mr. Roca shared the ASG concerns and priorities regarding budget cuts in General Fund monies and in Categorical programs. (see attachment)</p> <ul style="list-style-type: none"> • Mr. Grindel confirmed that keeping cuts away from Instruction is a first priority of the district. <p>Mr. Troxcil reminded members that although each constituent group has their concern in preserving their interest, the reality is that with the projected deficit there will be cuts. He once again stressed the importance of establishing priorities.</p>	<p>ACTION – Mr. Grindel will provide Mr. Roca with the general fund accounts.</p> <p>ACTION – Mr. Roca will work with Mrs. Tanakeyowma in regards to the Categorical accounts.</p>