



SAC Planning and Budget Committee  
 November 1, 2022  
 1:30pm - 3:00pm  
 Zoom Meeting

*THE PLANNING AND BUDGET COMMITTEE is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.*

*Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)*

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes <ul style="list-style-type: none"> <li>• <a href="#">October 4, 2022</a></li> </ul>	ACTION
4. Updates/Reports <ul style="list-style-type: none"> <li>• Resource Allocation Request (RAR) Summary/Update – Mark Reynoso (5 min)</li> <li>• Quarter 1 Budget Performance Reports – Mark Reynoso</li> <li>• <a href="#">FY23.24 Budget Priorities</a> – Dr. Hoffman/Mark Reynoso</li> <li>• COVID-19 Updates: CARES ACT/HEERF– Dr. Hubbard &amp; Mark Reynoso (5 min)</li> </ul>	INFORMATION INFORMATION DISCUSSION/FIRST READ INFORMATION
5. SCFF Metrics Reports <ul style="list-style-type: none"> <li>• FTES Metrics – Dr. Lamb (5 min)</li> </ul>	DISCUSSION
6. Old Business	
7. New Business <ul style="list-style-type: none"> <li>• Strategies to Improve Revenue of Student Centered Funding Formula (SCFF) Metrics</li> </ul>	DISCUSSION
8. Student Update (5 min)	INFORMATION
9. SACTAC – John Steffens (5 min)	INFORMATION
10. Accreditation – Monica Zarske (5 min)	INFORMATION
11. Future Agenda Items	
General Information <a href="https://www.rccd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx">https://www.rccd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx</a>	INFORMATION
Next Meeting: December 6, 2022	

*Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**Planning and Budget Committee**  
**AY 22-23**

**Membership**

- VP, Admin Services Co-Chair or voting alternate – Bart Hoffman
- Academic Senate Co-Chair – Jorge Lopez
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Academic Senate President – Jim Isbell
- Academic Senate President-Elect or immediate past Academic Senate President - Monica Zarske
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years 3 in odd years)
  - Kelly Nguyen
  - Kim Nutter
  - Brandon Rocke
  - Merari Weber
  - John Zarske
  - Jennie Beltran
  - Mohammadreza (Reza) Mirbeik Sabzevary
- Up to 4 Classified representatives – Omelina Garcia, Mark Ou
- Student Representative – Georgina Galindo
- A Dean or Manager from Academic Affairs – Dr. Doug Benoit
- A Dean or Manager from Student Services –

**Planning & Budget Committee**  
**Meeting Schedule**  
**AY 22-23**  
**(1:30pm -3:00pm)**

**September 6, 2022**

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

**October 4, 2022**

- Resource Allocation Request (RAR) Summary
- Review P&B Committee Goals

**November 1, 2022**

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1<sup>st</sup> read)

**December 6, 2022**

- Budget Priorities for RAR Process (2<sup>nd</sup> read)

**February 7, 2023**

- SCFF Reports – End of Semester Metrics
- Quarter 2 Budget Performance Report

**March 7, 2023**

- Approval of Meeting Calendar for next AY
- Presentation – Technology Replacement Plan
- Presentation – SAC/CEC Marketing Plan

**April 14, 2023 – 11:30am (2<sup>nd</sup> Friday)**

- Quarter 3 Budget Performance Report

**May 2, 2023**

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)

**May 30, 2023**

- State Budget Update (May revision)