



SAC FACILITIES & SAFETY MEETING
 MINUTES – MAY 17, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore-Jones	Marty Rudd, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Tommy Strong	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske	Suanne Oh	Carri Matsumoto	Joe Melendez
Don Maus					
			Bold = present		
Guests				Campus Safety & Security	
Denise Bailey	Rudy Delgadillo	Craig Takahashi		Dave Waters	
Amberly Chamberlain	Bill Reardon	Ellen Alanis		ASG Representative	
Dawn McKenna	Suniya Malhotra				
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:37pm Adjourned at 2:28pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of April 19, 2022			Motion moved to approve the April 19, 2022 minutes by Monica Zarske, 2 nd by John Zarske.	
4. ACTION ITEMS					
	DISCUSSION/COMMENTS				
	Facilities and Safety Meeting Calendar – reviewed and discussed			Motion to approve the FY22.23 Facilities and Safety Meeting Calendar by Monica Zarske, 2 nd by Don Maus.	

5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Carri Matsumoto thanked the Committee for rounding out this year’s activities related to the Districts’ Master Plan. She also added that an email was sent to this Committee with the updated Draft Facilities Master Plan for comments and/or suggestions. They are working on the edits to get to a final Facilities Master Plan by the end of the month along with a final approval The 5-year Annual Capital Construction plan that is submitted to the State every year will be submitted to the Board for approval either June or July. She also thanked Suniya Malhotra for all her hard work on this project. She also thanked the Committee members for participation and Ellen Alanis for keeping everyone on task.</p> <p>Project Update Report – Rudy Delgadillo reported that the Russell Hall Replacement project (Health Sciences Bldg.) has about 50 – 60 crew members on site every day. Most of recent construction activities are related to the interior and exterior metal framing on all levels of the building. Interior mechanical, electrical and fire protections are being installed, as well as early drywall installation. Exterior erection of the scaffolding and tarping is completed. Roofing activities are scheduled start in a couple of weeks. The project exterior plaster mockup is mostly completed, and water tested which passed with flying colors. Carri added that state approval was received to move forward with the procurement of furniture and equipment. We are still on target for a summer occupancy and a fall 2023 semester opening. After fall 2022, decommissioning of Russell Hall will begin.</p> <p>Russell Hall Demolition/Campus Entrance Improvement Project Update – Carri reported that the demolition plans need to be approved by the state and then bids need to go out in the spring for a summer start of the demolition. The demolition will be ongoing during the semesters. She also reported on the Campus Entrance Improvement project. This project is scheduled to start upon the completion of the Russell Hall demolition project. The plans are currently being worked on. Both projects are impactful to the front of the entrance. Keeping the front entrance open during the projects will be a challenge. If it is not safe to keep the entrance open or partially open, it will be closed. After removing the leased portables in lot #11, there will be 70 parking spaces available and charging stations. This is being done in case the closure of lot #1 is needed.</p> <p>Joe Melendez added that the demolition can be a 6-month duration and the campus entrance project will be about 10 months of construction. It gets</p>	<p>The Centennial Education Center Planning Working Group Progress presentation will be sent out to this committee via email.</p>

	<p>dangerous when you mix student traffic, pedestrians, and construction truck traffic. Any minor mishap can become a serious issue. We are looking at a closure beginning end of summer 2023 to end of fall 2024.</p> <p>Carri reported that the Bristol & 17th Site Master Plan is not completed yet. They got through halfway and completed some work relative to the study of highest and best value and development and looked at student housing scenarios. After regrouping, a second phase was created that would look at a market demand study. They plan on reconvening in the fall with a workgroup from the campus. They were asked to look at the viability of a culinary/hospitality program. Therefore, a market data scanning of the community will be conducted and discussed in the fall.</p> <p>Carri added that they are continuing to work on all the scheduled maintenance projects and there is a significant allocation again for next year. In the Science Center there is still an ongoing investigation of the fume hoods. A 3rd party, independent engineer has been hired for an assessment. They are still studying the plaster issue. They are still investigating and correcting the sewer/plumbing issues in the Johnson Student Center (JSC). Joe Melendez added that the first area in the JSC has been corrected. They will continue with the Health and Wellness area issues. A construction alert will be issued soon. The work is taking place from midnight to 6am in the morning and there is good containment of the dust and debris.</p>	
<p>6. STANDING REPORTS</p>	<p>DISCUSSION/COMMENTS</p>	<p>ACTIONS/ FOLLOW UPS</p>
	<p>Student Report – none</p> <p>Facilities Report – Shannon Kaveney reported that they are continuing to install plexiglass throughout the campus.</p> <p>Safety and Security Report – Lt. Waters reported that EOC training for the District will take place on June 16th, 8am – 12pm. After the District training, Chancellor’s Cabinet and SCC will follow. The Emergency Response Manual and the Training Calendar will be updated. The topics in the calendar will be current and meaningful to the management on campus. The Building Captain and Floor Warden lists will also be updated.</p> <p>Risk Management Report – Don Maus reported that no new Workmen’s Comp cases since the last meeting. The COVID 19 positive cases had an uptick in January and fell in March. Now we are seeing a slight uptick in April and May.</p>	

	The current cases have been random throughout the campuses.	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Monica Zarske reported that there is nothing new at this time for accreditation.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Draft Safety and Security Training Calendar – Dr. Hoffman asked for input or recommendations to the training calendar. Lt. Waters and Chief Webb are reaching out to their peers to see what other types of trainings they are doing and to see if they should be on our list as well. It was expressed that faculty need to remain on campus during an emergency. Dr. Oforlea suggested that we use the TV monitors in the Johnson Student Center to post any emergency messages for students during the first two weeks of the semester. Don Maus suggested to show a short video on the monitors as well.</p> <p>Committee Membership – New Faculty Appointees – Monica Zarske reported that there are up to three positions open but will need confirmation on those that will be added to this committee. Monica will report back after her meeting with Academic Senate.</p>	<p>Additions to the Training Calendar will be made and brought back at the next meeting as a first read.</p> <p>Reviewing the emergency video before using it on the Johnson Student Center.</p>
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: September 20, 2022	

SUBMITTED BY Maria Cardona