



SAC PLANNING & BUDGET MEETING
MINUTES – May 30, 2023
1:30PM – 3:00PM
Zoom Meeting

Santa Ana College Mission Statement: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	Jorge Lopez, co-chair	Monica Zarske	Omelina Garcia	Mark Reynoso	Kevin Leeds
Jim Kennedy	Jim Isbell	Jenny Beltran	Mark Ou	Bill Reardon	Claire Coyne
Jeffrey Lamb	John Zarske	Kelly Nguyen	Jimmy Nguyen	Daniel Martinez	
Vaniethia Hubbard	Merari Weber	Reza Mirbeik			
Robert Manson		Brandon Rocke	Student Representatives		
Mark Liang			Georgina Galindo		
				Bold = present	
1. WELCOME and INTRODUCTIONS				Meeting called to order 1:36 pm Meeting adjourned at 3:02 pm	
	Welcome and introductions were made.				
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	None				
3. APPROVAL OF MINUTES	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	Approval of May 2, 2023 minutes – to be approved at the September meeting.				
4. UPDATES/REPORTS	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	<p>Budget Update – Mark Reynoso shared the May Revision to the Governor’s Proposal FY 23.24 Budget. Some of the highlights:</p> <ul style="list-style-type: none"> ○ FY23.24 State budget will be \$306B this year, compared to FY22.23 State budget which was \$308B. ○ The projected deficit budget grew from \$22.5M in January to \$31.5M. There is a projection of \$37.2B in reserves which includes a \$22.2B Rainy Day Fund. ○ Proposed on-going spending to support 8.22% COLA (\$678M) to apportionments. ○ \$100M funding for increased student retention and enrollment. The district received about \$2.5M in retention and enrollment funds, out of that amount, SAC received approximately \$2M. ○ Re-appropriation of funds allocated in FY22.23 for Deferred Maintenance – \$452M 				

	<p>and COVID-19 Block Grants – \$344M.</p> <ul style="list-style-type: none"> ○ \$232M in capital outlay funding for two new projects and 12 on-going projects. ○ Student Centered Funding Formula (SCFF) Rates increased from this FY to next FY, \$4,840 to \$5,238 respectively. More rates can be viewed on page 8 of the report. <p>Fund 13 FY 23.24 Expenditure Plan – Mark Reynoso shared the Fund 13 FY 23.24 Expenditure Plan. The report showed the estimated budget of \$6M for Fund 13 (one-time funds) for FY 23.24. These funds consist of ending balances from Funds 11 and 13. This amount can grow if SAC receives additional revenue towards the end of this fiscal year. Dr. Hoffman added that SAC’s ending balance is higher, however, working in collaboration with the district, it was agreed that the ending balance will be \$6M for SAC.</p> <p>New line items were added to the Expenditure Plan report (Set aside for College Reserve, Capital Improvement Projects, International Student Recruitment Cost, Increase in Utility Cost, to be used as needed, and increase in ISA Cost for Fire).</p> <p>Dr. Hoffman reported that an extra \$50,000 for Academic Affairs and Student Services under One Time Area Allocation discretionary dollars was added per area. This was to meet the needs of these areas. He also added that there was a discussion between the college and the district over the need to set aside a significant amount of reserves for the district and for the college. It was decided to set aside two months of expenditures for SAC which totaled \$22M.</p> <p>Monica Zarske would like to see more discussion from this committee regarding decisions that have been made regarding funding/budget changes.</p> <p>COVID Recovery Block Grant/HEERF Update – No report.</p>	<p>Motion moved by Monica Zarske to discuss new line items in Fund 13 Expenditure Plan, 2nd by Merari Weber.</p>
<p>5. SCFF REPORTS</p>	<p>DISCUSSION/COMMENTS</p>	
	<p>FTES Metrics – Dr. Lamb reported the following highlights from Summer 2022 to Summer 2023 comparison:</p> <ul style="list-style-type: none"> Headcount – 22.53% increase FTES – 30% increase Sear Count – 21.74% more availability Sections – 15% more sections <p>The target for the Summer 2023 term is to reach 1,420 FTES compared to last year at 1,183 FTES.</p> <p>Dr. Lamb added that his area is working on furthering the dashboards in place to help the Deans make projections and set targets at the division and department level.</p>	

6. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
7. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	<p>Protocol for Submitting Requests for Funding – Jorge Lopez reminded the committee of the ITS and media equipment requests that were presented at the last two meetings. There were two separate requests, one for SAC and one for CEC.</p> <p>At the last meeting, committee members questioned why both requests were presented separately. Committee members also asked what the process is for bringing requests to this committee.</p> <p>Dr. Hoffman explained that the requests are first taken to the SAC Technology Advisory Committee (SACTAC). SACTAC then makes a recommendation to bring it forth to this committee for review and recommendation for approval. He added that in the past, this committee decided to have these types of asks in a presentation format because these asks are typically for a lot of money.</p> <p>Future requests should include all sites requesting ITS equipment, computer replacement, marketing dollars, etc. in one presentation to this committee.</p>	Dr. Hoffman to bring up this discussion to College Council.
8. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	Gina reported that ASG approved the Health Fee increase for next semester to \$16. They also approved to be open to further discussion of an additional increase.	
9. SACTAC	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
10. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	<p>Monica Zarske reported that the new standards have been going through the vetting process. She will be sharing them with this committee in the future.</p> <p>Dr. Lamb added that the new standards will be finalized at the June meeting of the Commission. There is one college using the new standards as a pilot with the formative process. Through the IEPI grant that SAC received, it will allow us to address some of the quality focused essay topics. The mid-term report will be started in spring in order to get ready for the following year.</p>	
11. FUTURE AGENDA ITEMS		

GENERAL INFORMATION		
	Physical Resources Committee (rscdd.edu)	
NEXT MEETING	September 5, 2023	

Submitted by Maria Cardona