

Santa Ana College

Spring 2015 – Presented by Catherine Emley, Department Chair

Medical Assisting Curriculum Pathway - Certificate of Completion and Associate Degree of Science

Certificate Semester 1	Course Offerings	Certificate Semester 2	Comments	Course Offerings	Associate Degree Semester 1	Course Offerings	Associate Degree Semester 2	Course Offerings	Comments
MA051A 3 units Beginning Medical Terminology	F, S	MA051B 3 units Advanced Medical Terminology	Prerequisite for MA051B is MA051A with a minimum grade of C.	F, S	MA051A 3 units Beginning Medical Terminology	F, S	MA051B 3 units Advanced Medical Terminology	F, S	Prerequisite for MA051B is MA051A with a minimum grade of C.
MA053 3 units Administrative Front Office	F, S	MA054 3 units Medical Insurance and Billing	Prerequisite for MA054 is MA051A with a minimum grade of C.	F, S	MA053 3 units Administrative Front Office	F, S	MA054 3 units Medical Insurance and Billing	F, S	Prerequisite for MA054 is MA051A with a minimum grade of C.
MA055 3 units Clinical Back Office	F, S			F, S	MA055 3 units Clinical Back Office	F, S	Bus Math 080 3 units Business Mathematics	F, S	
							Elective (3 units) MA001 (1-16 units) Cooperative Work Experience Education MA020 0.5 units Bloodborne & Airborne Pathogen Standards MA056 3 units Computer Applications for the Medical Office BA 179 3 units Introduction to Microsoft Office BA 180 3 units Advanced Microsoft Office BA 183 3 units Microsoft Word BA 184 3 units Advanced Microsoft Word for the Workplace	F, S F, S SU F, S F, S F, S	All five MA certificate courses are encouraged to be complete before enrolling in MA001.