

Some tips for taking Blackboard online quizzes, tests, and exams.

- You must use Internet Explorer Version 7 or Mozilla Firefox to open Blackboard. Internet Explorer Version 8 will not work.
- Before you begin your exam please close down your computer and re-boot it. This will help ensure that you do not lose your internet connection while taking your exam. Make sure you are logged into <http://rscdd.blackboard.com> and not to <http://rscdd.blackboard.com/webapps/portal/frameset.jsp>.
- Pop-ups must be enabled for the Blackboard site.
- Cookies and JavaScript should be enabled.
- Your instructor may have chosen the option of giving you only one chance to take the exam. If this is the case you can only open the link for the exam one time and you must complete your exam then. If you do not take the exam at that time you will be locked out and will not be able to return to take the exam.
- Only open the Blackboard browser window. Do not have any other browser windows or programs open while taking tests. Other programs and browsers can interfere with your Blackboard exam. Do not leave the test page while taking the exam (for example, to view course materials or another Web site). Do not close the browser window while taking the exam.
- Your instructor may have chosen to time your test. Please be aware of this so as not to go over the time limit and be locked out of your test. Your instructor might also deduct points from your test for going over the time limit.
- Do not use the save button that is located at the bottom of each question. Use the submit button only.
- When you are finished with your exam remember to click on the submit button at the bottom of the page.