

Library Quick Reference Guide: Find Books

October 7, 2009

Can't find your subject? There is always a Reference Librarian available to assist you.

Purpose of online catalog

SANTA ANA COLLEGE

Nealley Library

Log in to your account

Search

My Account

Help

Basic Search

Database: SAC Library [Change](#)

1. Basic Search

Basic | Advanced | Course Reserves | New Arrivals

Search: Shakespeare, William within Subject Browse

Limit To: All Material

Records per page: 30 records per page

Search History

Search

① Subject Browse
② Title (omit the initial article: The, A, An)
③ Keyword Anywhere

Search Tips: enter words relating to your topic, use quotes to search phrases: "world wide web", use + to mark essential terms: +explorer, use * to mark important terms: *internet, use ? to truncate: browser?

- ① Browse by Subject – If you know the assigned name for your topic
- ② Search by Title – If you know the actual title of a book
- ③ Search by Keyword – To locate a word anywhere in the record

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Advanced Search

Database: SAC Library [Change](#)

2. Combine subject keywords in the library/online catalog use **Advanced Search**

Basic | Advanced | Course Reserves | New Arrivals

Search: Shakespeare, William all of these within Subject

AND

King Lear all of these within Title Keyword

AND

Keyword Anywhere

Year: Current Material From To

Location: All Locations

Format: All Formats

Language: All Languages

Records per page: 30 records per page

Search History

Search

About an author

Keyword Anywhere
Subject
Title Keyword
Author Name
Series
Call Number
ISBN/ISSN

Pearl harbor.

Title: Pearl harbor.
Author: [Willmott, H. P.](#)
Publisher: Englewood Cliffs, NJ : Prentice-Hall, c1983.
ISBN: 0136554490 (pbk.)
Description: 64 p. : ill. (some col.) ; 28 cm.
Format: Book
Series: A Reward book
Notes: "A Bison book."
Subjects: [Pearl Harbor \(Hawaii\), Attack on, 1941.](#)

This item

[Record View](#)

[Staff View](#)

Actions

- [Print](#)
- [Export](#)
- [E-mail](#)

Google Books:

["About This Book"](#)

Holdings Information

Database: SAC Library
Location: OVERSIZE
Call Number: D767.92 .W4
Number of Items: 1
Status: Available

Locate a specific item

3. Course Reserves, search textbooks by Instructor, Course or Department

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Nealley Library

Search

My Account

[Log in](#) to your account

Help

Course Reserve Data Page

Database: SAC Library [Change](#)

Basic

Advanced

Course Reserves

New Arrivals

Search History

Select Locations: Santa Ana College Library

Instructor: Any

Department: Any

Course: Any

Records per page: 30 records per page

Reset

Search

Search Tips: To find material on reserve for your course, select the instructor, department, course, and/or section.