

Voyager Quick Reference Guide

Accessing Voyager (<http://saclibrary.sac.edu/>)

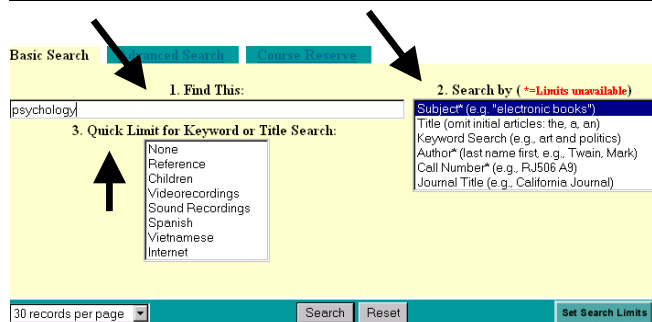
1. From Santa Ana College Homepage, click "Students/Library, Labs and Bookstore/Nealley Library"
2. From the Library Homepage, click "**Books & More**"

Navigation



- ◆ Use **New Search** to start another search.
- ◆ The **Titles List** displays the type of search and the list of titles.
- ◆ Use **Exit** button to end the search.

Basic Search



What is Basic Search?

Search OPAC records by (**Search by**)

- **Subject** (e.g., **psychology**)
- **Title** (e.g., **tale of two cities**—omit initial articles such as "A," "An, or "The")
- **Keyword Search** (e.g., **aging and psychology**)
- **Author** (e.g., **Twain, Mark**, last name first)
- **Call Number** (e.g., **BF 724.8 H36**)
- **Journal Title** (e.g., **California Journal**)

Quick Limits Within Basic Search

- Quick limits are available only for **Keyword**, **Title** and **Journal Title** searches.
- Limit search results by **language** (Spanish), **type** (Video recording, Sound Recordings, Internet), or **location** (Reference, Children)
- **Limits** function allows you to narrow your search and make the results more specific to your needs
- Once set, these limits remain in effect until cleared or changed.

Advance Search

What is Advanced Search?



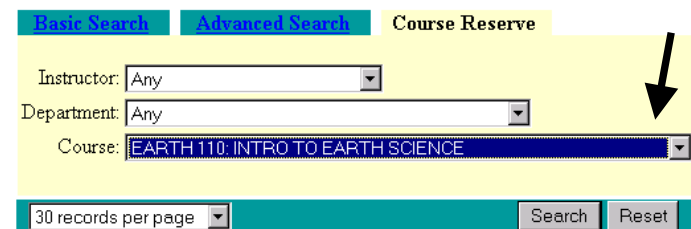
Develop your own search criteria on a fill-in form. Words or phrases may be combined, expanded or restricted through checking the "**AND**", "**OR**", "**NOT**" bullets. Use "?" for variant endings.

Set Search Limits

Use "**Set Search Limits**" button below to further refine search criteria. Limit search results by **Language**, **Location**, **Medium** (e.g., Sound Recording, Video recording, etc.), **Item Type** (e.g., Book, Serial, etc.). Once set, these limits remain in effect until cleared or changed.

Course Reserve

Search for all books and materials on the Reserve reading list for all current courses at The Santa Ana College. Search by **Course Number**, Department or Instructor..



Your Account

Login and access your individual patron account. Check on how many books you have checked out, holds and requests or any outstanding fines and fees.

Questions/Help

- ◆ For information about the use of OPAC (Online Public Access Catalog) or other library resources, call **Reference Desk** at **714.564.6708**.
- ◆ For information about the circulation services, call **Circulation Desk** at **714.564.6700**.
- ◆ For information about periodicals/wireless laptop services, call **Periodicals Desk** at **714.564.6711**.