

## SUMMER 2008 DATES OF IMPORTANCE

### 2-WEEK SUMMER:

- June 23–July 3 & July 21–Aug. 3

### 4-WEEK SUMMER:

- June 23–July 20 & July 21–Aug. 17

### 6-WEEK SUMMER:

- June 23–August 3

### 8-WEEK SUMMER:

- June 23–August 17

## REGISTRATION & FEE PAYMENT

### SANTA ANA COLLEGE

1530 W. 17th Street, CA 92706,  
(714) 564-6000.

SAC registration is available beginning  
May 12 by web and telephone.

All Summer Session payments are made in  
the Cashier's Office,  
Admin. Building, Rm. S-104,  
Mon.–Th. 8am–7pm.

## LATE REGISTRATION & ADD/DROP PERIOD

### JUNE 23 CLASS START

Late Add/Drop Period—June 23–17.

### JULY 21 CLASS START

Late Add/Drop Period—July 21–25.

**Instructor signature is required to add  
a class.**

**All 2-week classes:** First day of class is  
the last day to drop without “W” grade  
and not owe fees.

## STUDENT RESPONSIBILITY TO DROP CLASSES!

Students enrolling by computer or  
telephone who decide not to attend  
must drop classes within the first week  
of instruction to avoid fee charges. You  
will not be automatically dropped from  
your classes. You may use computer or  
telephone (714) 564-6031 to drop classes.  
After the one-week period, you incur a  
financial obligation to the college and  
an administrative hold is placed on your  
record until fees are paid.

## ONLINE REGISTRATION STEP BY STEP

- 1** Log onto **www.sac.edu** (SAC) or  
**www.sccollege.edu** (SCC)
- 2** Click on **REGISTER** located at the  
top of the homepage. Click on the  
Online Records tab to register.
- 3** **For Online Records, enter your  
Student ID** — 123456789 (for  
example) (your social security  
number—it will be hidden)
- 4** **Then enter your PIN Number**  
0680 (for example) only 4 numbers  
(your PIN = birth month + last 2 digits  
of birth year—for example June 1980  
= 0680) then **click on Enter when  
finished.**
- 5** Under Registration, click on Course  
Registration.
- 6** Choose correct term > **2008 Summer**
- 7** There are two ways to add a class: by  
entering a ticket number or by  
“looking up” the class. When you are  
ready to register for a specific class,  
click the **Add Now** box.

If the class is full, the computer will  
ask you if you want to be on the **Wait  
List**. If yes, click the Wait List box. If  
you do not wish to be on a wait list,  
click on Cancel.

To drop a class, click on the **Drop  
Now** box.

Suggestion: Remember to View  
Printable Schedule and print a copy,  
if possible.

- 8** **Pay Fees**—Pay with a credit card  
immediately after verifying class  
schedule, or a hold will be placed on  
your student record. All fees must be  
paid before class begins.
- 9** Once you are finished adding or  
dropping your class(es), remember  
to click on Logout. Logout is located  
in the upper left hand corner of the  
screen.

**REGISTRATION QUESTIONS?**  
Call (714) 564-6005 (SAC)

## PLACEMENT TESTING

Call for an appointment and instructions:  
SAC Testing Center, L-221 (2nd Floor)

Call (714) 564-6147