



**SAC FACILITIES MEETING  
MINUTES – FEBRUARY 16, 2016  
1:30P.M. – 3:00P.M.**

APPROVED 3/15/2016

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair(a)	Rhonda Langston	Dietrich Kanzler(a)	Susan Sherod(a)	Sarah Salas(a)	Mike Turrentine(a)
Bart Hoffman(a)	Christine Leon	Brian Kehlenbach, Co-chair	Valinda Tivenan(a)		Maria Taylor(a)
Nilo Lipiz	Mark Wheeler(a)	George Moore	John Zarske	District Liaison	
Eve Kikawa				Carri Matsumoto	
				Darryl Taylor	
Guests				Campus Safety & Security	
Darlene Zepeda-Field	Allison Coburn			Mike Colver	
Matt Schoeneman	Heller Sanchez			ASG Representative	
Satoshi Teshima (HGA)	James Matson (HGA)			Stacy Palencia(a)	
1. WELCOME AND INTRODUCTIONS					
		Self-Introductions were made.		Meeting called to order – 1:34p.m. Adjourned at 3:07p.m.	
2. PUBLIC COMMENTS					
		There were no public comments.			
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The October 20, 2015 meeting minutes were presented for approval.		ACTION Motion was moved by E. Kikawa to approve the October 20, 2015 Facilities committee minutes as presented. 2 <sup>nd</sup> – Lt. Mike Colver The motion carried unanimously.	
4. PROJECT UPDATES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The membership was provided with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted:  Dunlap Hall <ul style="list-style-type: none"><li>The building was completed January.</li><li>Members were advised that five classes were moved of Dunlap Hall the first week of school due to a water leak.</li><li>As of today all classes are all back in Dunlap Hall.</li></ul>			

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>Working on closeout for Measure E and Measure Q.</li> </ul> <p><b>Chavez Hall Renovation</b></p> <ul style="list-style-type: none"> <li>Draft report from the test pilot has been received.</li> <li>The team is currently reviewing it.</li> <li>This is a geological issue.</li> <li>Considering expanding the test pilot across the building.</li> <li>High water levels occurring under the building.</li> <li>Looking at all options to remediate the moisture and humidity in the building.</li> <li>Develop a scope of work and determine how to execute the plan.</li> </ul> <p><b>Temporary Village Phase 2</b></p> <ul style="list-style-type: none"> <li>Contractor has been hired.</li> <li>The timeline is tight – 90 days to prepare for the new occupants.</li> </ul> <p>There was an inquiry if there would be any planned powered outages. It was noted that the majority of the work is interior. Should there be planned power outages, Ms. Matsumoto will confirm with the contractor to notify Security.</p> <p><b>Central Plant and Infrastructure Project</b></p> <ul style="list-style-type: none"> <li>The project is currently running behind schedule relative to Phase 1 and Phase 2.</li> <li>Working on the fencing plan for Phase 3.</li> </ul> <p>Matt Schoeneman, Linik Project Manager outlined the coordinates of the construction that is currently active on campus related to the phasing of the project.</p> <ul style="list-style-type: none"> <li>Members were advised that a temporary walkway will be installed on the east side of Phillips Hall to be able to maintain access to the two doorways as well as access to the north door of the Don.</li> <li>There was delay in coordinating a fiber line with SAUSD however that has been resolved and the team is moving forward.</li> <li>There was an issue with the procurement with the hydronic piping that has led to a delay on the project. That issue has been alleviated. Team is confident the once they get mid-way through Phase 3, the manpower will be increased and they will be able to make up for the delay.</li> <li>Efforts will be made to stay outside of the courtyard area until after the Open House on March 12.</li> <li>The fencing will be segmented to coincide as the work is being done.</li> <li>The goal will be to give the campus back the new walkways as they are completed so to maximize accessibility as the landscaping work continues forward.</li> <li>The Infinite Spirit sculpture will be installed once the majority of the Central Plant work is completed.</li> </ul> <p>Matt Schoeneman was acknowledge by the membership for his excellent communication and inclusion of the campus team on the projects. Additionally, Ms. Matsumoto noted her appreciation to the campus community for their flexibility and patience in working with the challenges presented by the campus construction.</p>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Johnson Center Demolition Project</b> Once the building is demoed, the space will become the construction lay down area for the Central Plant.</p> <p><b>Parking Lot at 17<sup>th</sup> St./Bristol St. Project</b></p> <ul style="list-style-type: none"> <li>• It was noted that the project will have to go through city plan check due to some storm water management for the site as well some ADA access concerns off of Louise Street.</li> <li>• The district is in the middle of finalizing the design to submit to the city.</li> <li>• A delay in the project is anticipated.</li> </ul> <p>Members were provided with a planning overview and cost estimate of the 2015/16 Scheduled Maintenance Projects. Members were reminded that the projects are 100% state funded with a two-year window timeline for spending.</p> <ul style="list-style-type: none"> <li>• It was confirmed that the door replacement project in the 2015/16 Scheduled Maintenance listing are for automatic doors.</li> <li>• The plumbing fixture project in Hammond Hall is being carefully re-scoped. While the initial intent was to upgrade for water efficiency purposes, it has been discovered that some of the replacements could trigger DSA compliance issues. This is requiring the team to evaluate the project.</li> </ul>	
Science Center Project	<p>Satoshi Teshima and James Matson from HGA Architects provided the committee with a brief presentation on the Science Center Project (attached).</p> <ul style="list-style-type: none"> <li>• 65,000 gross square footage</li> <li>• Includes labs and classrooms for all sciences.</li> <li>• Includes dean suites for the department.</li> <li>• The site is south of the library and will entail the demo of the J building.</li> <li>• The team has completed the programming phase, schematic design phase and are in the middle of the design development phase.</li> <li>• The user groups have provided excellent input to the team.</li> <li>• Project extends south of the Amphitheatre and will take up some of the parking lot to accommodate the Science Center and Health Sciences buildings.</li> <li>• Until the Health Science building comes up a parking lot will be introduced that will house handicapped accessible and staff parking. <ul style="list-style-type: none"> <li>◦ This will be in an effort to minimize parking impact reduce traffic flow. The overall net loss in parking spots will be between 42-43 spaces.</li> </ul> </li> <li>• Some of the classrooms especially the larger lecture halls in Russell Hall will still be in use until the Health Sciences building is completed.</li> <li>• There will be a new drop off area east of the project site that will replace the current drop off area south of the library.</li> <li>• A conceptual landscape was provided and members were reminded that the design is still in flux. Items noted: <ul style="list-style-type: none"> <li>◦ Drought tolerant plants.</li> <li>◦ Low irrigation landscaping.</li> <li>◦ External learning areas.</li> <li>◦ Part of the building will be a greenhouse.</li> </ul> </li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>▪ This will most likely be an independent structure with an outdoor component.</li> <li>• 1st level floor houses Geology/Physical Science and Geology/Earth Science Labs, Engineering, Welding, Division offices and 2 large classrooms.               <ul style="list-style-type: none"> <li>○ Engineering and Automotive are adjacent to each other to accommodate the synergy between the two areas.</li> </ul> </li> <li>• 2<sup>nd</sup> level floor - Biology level               <ul style="list-style-type: none"> <li>○ 6 labs, faculty offices, general classroom and collaborative areas for students</li> </ul> </li> <li>• 3<sup>rd</sup> level floor – Chemistry level               <ul style="list-style-type: none"> <li>○ 6 labs, faculty offices, general classroom and collaborative areas for students</li> </ul> </li> <li>• The members were shown three different types of collaborative learning spaces that will be incorporated into the building.</li> </ul> <p>The building will be 270' in length, 3 stories and very visible. It will be the second tallest building next to Dunlap.</p> <p>Currently the team is working on ways to reduce the heat gain on the building. Considerations include three extreme conditions at specific times in the day, the size of the building, green house shading and future impact on the Health Sciences building. The team is exploring ways to incorporate science themed concepts into shading devices for the building.</p> <p>An overview of the campus vernacular was provided that would incorporate the campus pride, consistent landscape with the central mall design. Members were also provided a color palette for the building. It was noted that the building will be a steel structure which will be different from the other buildings on campus.</p> <p>Schedule for the project is as follows:</p> <ul style="list-style-type: none"> <li>• Working drawing phase.</li> <li>• DSA plan review and approval.</li> <li>• Target Construction December 2017.</li> <li>• Target move in - Summer 2019</li> </ul> <p>The following was noted:</p> <ul style="list-style-type: none"> <li>○ Math will not be housed in this building.</li> <li>○ There have been discussions about reorienting the Library placement.</li> <li>○ This building will not have solar panel/energy. The team is focusing on thermal massing and controlling the heat gain as well as other sustainability options.</li> </ul> <p>The HGA team expressed their appreciation for the support of the faculty and staff throughout the programming stage.</p>	
5. Standing Reports	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>A committee report was provided by chair, Don Mahany (see attached). In addition to the report, the following was reported:</p> <ul style="list-style-type: none"> <li>• It was clarified that a knife 2.5" or longer is considered illegal in the state of California.</li> <li>• A survey of the "old" stryker chairs will be conducted to determine replacement needs.</li> </ul>	

Standing Reports (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Lt. Colver introduced the new sergeant, Scott Baker to the committee. <ul style="list-style-type: none"> <li>◦ Sgt. Baker recently retired after 30 years with OCSd. He has special event training. His career includes a school resource officer. He is part of the SMART team that deals with all threats in the K-12 systems. He brings a wealth of experience to SAC.</li> <li>◦ He will be supervising the evening crew as well as be responsible for the west side of the district for now until a sergeant is hired for CEC.</li> </ul> </li> <li>• Security will communicate directly with the Administrative Staff as well as the division office staff and explain how to use the document for Bomb Threats. <ul style="list-style-type: none"> <li>◦ The importance of being prepared by thinking through a bomb threat situation was noted.</li> </ul> </li> <li>• Lt. Colver encouraged the ASG to view the Emergency Preparedness Video on the district website as well as the Run, Hide, Fight video. He also ask reminded the ASG of the U Lock Exchange program.</li> </ul>	
Facilities Report	<p>The SAC Facilities Report was presented to the committee for review by Heller Sanchez (see attached). In addition to the report, members were advised of the newly installed Hydration systems.</p> <ul style="list-style-type: none"> <li>• The hydration systems provide users with cold filtered water. Users provide their own water receptacles.</li> <li>• This is test pilot to determine how the hydration systems perform from a maintenance standpoint and what is the preventative maintenance on the systems.</li> <li>• The units have been installed in W-107, D-102, 1<sup>st</sup> floor of Russell Hall and 1<sup>st</sup> floor of the S building.</li> </ul> <p>Dr. Collins acknowledged the Maintenance and Facilities team for their outstanding job in engaging with students and making them feel welcomed as they stepped onto the campus at the beginning of the spring semester. Specifically, students were greeted and provided a map of the campus at every entrance by one of M&amp;O team members.</p>	
Environmental Task Force	No report	
6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Key Update – doors ability to lock from the inside.</b></p> <p>Lt. Colver previewed a device that would allow the classroom door to remain locked from the outside in case of an emergency. This specific device would allow late students enter with minimal disruption as well as secure the room in case of an emergency.</p> <ul style="list-style-type: none"> <li>• The district is currently exploring lots of options to address this concern.</li> <li>• Important to consider the need for different devices that can meet the needs of different buildings and/or ancillary campus sites. <ul style="list-style-type: none"> <li>◦ CEC PT faculty do not have keys to classrooms, hence classrooms are left unlocked.</li> </ul> </li> <li>• The importance of faculty input on the device was noted. Efforts will be made to present the device at a Faculty Senate meeting.</li> <li>• There was a discussion to pilot the device in an effort to evaluate its’ effectiveness prior to its implementation.</li> <li>• This item will be discussed at the upcoming HEPSS meeting and efforts will be made to get a pilot program established.</li> </ul>	

7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<b>15/16 Committee Goals</b> Members were asked to review the 14/15 End of Year report in an effort to discuss the 15/16 committe goals.	<b>FOLLOW UP</b> 15/16 Committee Goals will be discussed at the March 15, 2016 meeting.
8. Accreditation	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Members were advised that in an effort to prepare for the next Accreditation cycle, Accreditation will be a standing agenda item.  Dr. Jaros will be invited to a committee meeting to discuss the committee's role in integrated planning and facilities in terms of the committee's work. How information is disseminated in accordance with SAC Facilities Master Plan and construction projects and projects on campus.	
9. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	A concern was shared regarding the crosswalk between H and Security. The crosswalk area is not well lit. It was noted that there have been discussions of installing some exterior lighting on the R building to remedy the issue in that front area.  Lt. Colver noted that he is working on the installation of speed humps in areas of Lot 1 and by the stop sign next to the Security office.	

SUBMITTED BY Geni Lusk 3/3/2016